Chapter 6

UTILIZATION OF SUBSPECIALTY OFFICERS AND BILLETS

Updated September 2011
Chapter 6
UTILIZATION OF SUBSPECIALTY OFFICERS AND BILLETS

A. REQUIREMENTS

Utilization of fully funded graduate education is a critical part of the officer subspecialty system and requires careful management. Officers who invest themselves in further education (regardless of who funds it) should expect to use the education. The Navy funds graduate education to meet subspecialty requirements to the fullest extent possible. Officer personnel who attend graduate school full time under any partially or fully funded program of 26 weeks or more are considered funded. The Department of Defense monitors utilization of subspecialist qualified through funded graduate education to ensure maximum return on investment and retention of these highly qualified officers.

The DOD Policy on Graduate Education for Military Officers (DOD Directive 1322.10) dictates that Military Services:

- Consider all officers who possess a graduate degree and grade required for assignment to a validated position as available for assignment to that position.

- Require that officers who receive fully or partially funded graduate education serve in a validated position (requiring that education as soon as practicable after completion of the education); Navy policy is not later than the second shore assignment following completion of that education.

- Require that the minimum active duty obligation of officers who have received fully funded or partially funded graduate education shall be in accordance with the program they participate.

B. REPORTS

Utilization reports assist Sponsor and Subject matter Experts in tracking the status of billet utilization tours. The reports consist of:

- Annual Billet Fill Report depicts how well coded billets are filled with coded officers.
- Semi-annual Officer Utilization Report summarizes the number of officers holding graduate education degrees and the status of a payback tour by subspecialty.
- Semi-annual Utilization Waiver Report depicts frequency and types of waivers officers receive which precludes the completion of a payback tour.
- Reports as needed by Sponsors of Officers holding Subspecialty Codes.
- Reports as needed by Sponsors of Billets holding Subspecialty Codes.

Together these reports support Sponsors and Subject Matter Experts in managing their subspecialties.